

# Pre-registration regulatory check sheet for an academy/free school/studio school/university technical college

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School name	Cherry Orchard Primary Academy
DfE registration number	2076
Unique reference number (URN)	142517
Inspection number	10035735
Inspection dates	15/06/2017 to 15/06/2017
Lead inspector	Mr Paul Metcalf



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## Information about the inspection

This inspection was conducted by Ofsted at the request of the registration authority for independent schools. It was carried out under section 99 of the Education and Skills Act 2008.

## Information about the school

Number on roll		Number on roll sought	
Age range	4 to 11	Age range sought	
Number of boarders	0	Number of boarders sought	
Gender of pupils	Mixed		
Address	Tbc	Type of school (For special, please note principal disability group)	Academy Sponsor Led
	Tbc	Proprietor	
	TBC	Multi Academy Trust (where applicable)	
Telephone number		Headteacher	
Name(s) of inspection team	Paul Metcalf		
Date of visit	15/06/2017		

Number of full-time pupils of compulsory school age	
Number of children under three	0

Number of three-year-olds on roll	0
Number of three-year-olds in receipt of government funding	
Number of four-year-olds on roll	
Number of four-year-olds in receipt of government funding (Nursery Grant)	

## Staff

Number of teaching staff:	Full-time QTS: Unqualified:	Part-time QTS: Unqualified:
Full-time equivalent number of teaching staff:		
Number of teaching assistants:		
Number of care staff:	Full time:	Part time:

## Special needs

Number of pupils with statements of special educational needs (SEN) or an education, health and care plan (EHC)	
Number of statemented pupils or pupils with or an education, health and care plan paid for by a local authority	
Number of pupils on school's SEN register	

## Ethnic minorities

Number of pupils on school's SEN register	
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Please list main pupil ethnic minority groups (up to three groups)	
Number of pupils who are foreign nationals	
Is specific English as an additional language (EAL) support provided?	
Number of pupils supported by EAL programmes	

Note to inspectors: this check sheet only includes those regulations which are being inspected on this visit; therefore, some sections from the standard check sheet are deliberately missing. There are no regulations relating to part 1 of schedule 1, because these do not apply to academies<sup>1</sup>.

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<sup>1</sup> Including free schools, studio schools and university technical colleges

## Part 2. Spiritual, moral, social and cultural development of pupils

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
5	The standard about the spiritual, moral, social and cultural development of pupils at the school is met if the proprietor-	No response	
5(a)	actively promotes the fundamental British values of democracy, the rule of law, individual liberty, and mutual respect and tolerance of those with different faiths and beliefs;	No response	
5(b)	ensures that principles are actively promoted which-	No response	
5(b)(i)	enable pupils to develop their self-knowledge, self-esteem and self-confidence;	No response	
5(b)(ii)	enable pupils to distinguish right from wrong and to respect the civil and criminal law of England;	No response	
5(b)(iii)	encourage pupils to accept responsibility for their behaviour, show initiative and understand how they can contribute positively to the lives of those living and working in the locality in which the school is	No response	
5(b)(iv)	enable pupils to acquire a broad general knowledge of and respect for public institutions and services in England;	No response	
5(b)(v)	further tolerance and harmony between different cultural traditions by enabling pupils to acquire an appreciation of and respect for their own and other cultures;	No response	

5(b)(vi)	encourage respect for other people, paying particular regard to the protected characteristics set out in the 2010 Act <sup>2</sup> ; and	No response	
5(b)(vii)	encourage respect for democracy and support for participation in the democratic process, including respect for the basis on which the law is made and applied in England;	No response	
5(c)	precludes the promotion of partisan political views in the teaching of any subject in the school; and	No response	
5(d)	takes such steps as are reasonably practicable to ensure that where political issues are brought to the attention of pupils-	No response	
5(d)(i)	while they are in attendance at the school,	No response	
5(d)(ii)	while they are taking part in extra-curricular activities which are provided or organised by or on behalf of the school, or	No response	
5(d)(iii)	in the promotion at the school, including through the distribution of promotional material, of extra-curricular activities taking place at the school or elsewhere,	No response	

<sup>2</sup> The protected characteristics are set out in Chapter 1 of Part 2 of the Equality Act 2010.

## Part 3. Welfare, health and safety of pupils

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
6	The standards about the welfare, health and safety of pupils at the school are those contained in this Part.		
7	The standard in this paragraph is met if the proprietor ensures that-	No response	
7(a)	arrangements are made to safeguard and promote the welfare of pupils at the school; and	No response	
7(b)	such arrangements have regard to any guidance issued by the Secretary of State.	No response	
8	Where section 87(1) of the 1989 Act <sup>3</sup> applies in relation to a school the standard in this paragraph is met if the proprietor ensures that-	No response	
8(a)	arrangements are made to safeguard and promote the welfare of boarders while they are accommodated at the school; and	No response	
8(b)	such arrangements have regard to the National Minimum Standards for Boarding Schools or, where applicable, the National Minimum Standards for Residential Special Schools or the National Minimum Standards for Accommodation of Students under Eighteen by Further Education Colleges.	No response	

<sup>3</sup> Section 87(1) was amended by section 105 of the Care Standards Act 2000 (c.41) and section 1A was inserted by section 43 of the 2011 Act.



9	The standard in this paragraph is met if the proprietor promotes good behaviour amongst pupils by ensuring that-	No response	
9(a)	a written behaviour policy is drawn up that, amongst other matters, sets out the sanctions to be adopted in the event of pupil misbehaviour;	No response	
9(b)	the policy is implemented effectively; and	No response	
9(c)	a record is kept of the sanctions imposed upon pupils for serious misbehaviour.	No response	
10	The standard in this paragraph is met if the proprietor ensures that bullying at the school is prevented in so far as reasonably practicable, by the drawing up and implementation of an effective anti-bullying strategy.	No response	
11	The standard in this paragraph is met if the proprietor ensures that relevant health and safety laws are complied with by the drawing up and effective implementation of a written health and safety policy.	No response	
12	The standard in this paragraph is met if the proprietor ensures compliance with the Regulatory Reform (Fire Safety) Order 2005 <sup>4</sup> .	No response	
13	The standard in this paragraph is met if the proprietor ensures that first aid is administered in a timely and competent manner by the drawing up and effective implementation of a written first aid policy.	No response	

<sup>4</sup> S.I. 2005/1541, to which there are amendments not relevant to these Regulations.

14	The standard in this paragraph is met if the proprietor ensures that pupils are properly supervised through the appropriate deployment of school staff.	No response	
15	The standard in this paragraph is met if the proprietor ensures that an admission and attendance register is maintained in accordance with the Education (Pupil Registration) (England) Regulations 2006 <sup>5</sup> .	No response	
16	The standard in this paragraph is met if the proprietor ensures that-	No response	
16(a)	the welfare of pupils at the school is safeguarded and promoted by the drawing up and effective implementation of a written risk assessment policy; and	No response	
16(b)	appropriate action is taken to reduce risks that are identified.	No response	

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<sup>5</sup> S.I. 2006/1751, to which there are amendments not relevant to these Regulations.

## Part 4. Suitability of staff, supply staff, and proprietors<sup>6</sup>

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
17	The standards about the suitability of staff, supply staff, and proprietors are those contained in this Part.		
18(1)	The standard in this paragraph relates to the suitability of persons appointed as members of staff at the school, other than the proprietor and supply staff.		
18(2)	The standard in this paragraph is met if-	No response	
18(2)(a)	no such person is barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act where that person is or will be engaging in activity which is regulated activity within the meaning of Part 1 of Schedule 4 to that Act;	No response	
18(2)(b)	no such person carries out work, or intends to carry out work, at the school in contravention of a prohibition order, an interim prohibition order, or any direction made under section 128 of the 2008 Act or section 142 of the 2002 Act, or any disqualification, prohibition or restriction which takes effect as if contained in either such direction;	No response	

<sup>6</sup> The standards contained in paragraphs 20(1) - 20(5)(b)(iii) and 20(7) - 20(9) are not checked during pre-registration inspections. Therefore, they do not appear on this form

18(2)(c)	the proprietor carries out appropriate checks to confirm in respect of each such person-	No response	
18(2)(c)(i)	the person's identity;	No response	
18(2)(c)(ii)	the person's medical fitness;	No response	
18(2)(c)(iii)	the person's right to work in the United Kingdom; and	No response	
18(2)(c)(iv)	where appropriate, the person's qualifications;	No response	
18(2)(d)	the proprietor ensures that, where relevant to any such person, an enhanced criminal record check is made in respect of that person and an enhanced criminal record certificate is obtained before or as soon as practicable after that person's appointment;	No response	
18(2)(e)	in the case of any person for whom, by reason of that person living or having lived outside the United Kingdom, obtaining such a certificate is not sufficient to establish the person's suitability to work in a school, such further checks are made as the proprietor considers appropriate, having regard to any guidance issued by the Secretary of State; and	No response	
18(2)(f)	in the case of staff who care for, train, supervise or are in charge of boarders, in addition to the matters specified in paragraphs (a) to (e), the proprietor checks that Standard 14 of the National Minimum Standards for Boarding Schools or, where applicable, Standard 14 of the National Minimum	No response	

	Standards for Residential Special Schools, is complied with,		
	and in the light of the information from the checks referred to in paragraphs (c) to (f) the proprietor considers that the person is suitable for the position to which the person is appointed.		
18(3)	The checks referred to in sub-paragraphs (2)(c) and (except where sub-paragraph (4) applies) (2)(e) must be completed before a person's appointment.	No response	
18(4)	The checks specified in sub-paragraphs (2)(d), (e) and (f) do not need to be carried out where the new member of staff ("M") has worked in-		
18(4)(a)	a school or a maintained school in England in a position which brought M regularly into contact with children or young persons;		
18(4)(b)	a maintained school in England in a position to which M was appointed on or after 12th May 2006 and which did not bring M regularly into contact with children or young persons; or		
18(4)(c)	an institution within the further education sector in England or in a 16 to 19 Academy in a position which involved the provision of education or which brought M regularly into contact with children or young persons,		
	during a period which ended not more than three months before M's appointment.		

19(1)	This paragraph relates to the suitability of supply staff at the school.		
19(2)	The standard in this paragraph is met if-	No response	
19(2)(a)	a person offered for supply by an employment business to the school only begins to work at the school if the proprietor has received-	No response	
19(2)(a)(i)	written notification from the employment business in relation to that person-	No response	
19(2)(a)(i)(aa)	that the checks referred to in paragraph 21(3)(a)(i) to (iv), (vii) and (b) have been made to the extent relevant to that person;	No response	
19(2)(a)(i)(bb)	that, where relevant to that person, an enhanced criminal record check has been made and that it or another employment business has obtained an enhanced criminal record certificate in response to such a check; and	No response	
19(2)(a)(i)(cc)	if the employment business has obtained such a certificate before the person is due to begin work at the school, whether it disclosed any matter or information; and	No response	
19(2)(a)(ii)	a copy of any enhanced criminal record certificate obtained by an employment business before the person is due to begin work at the school;	No response	
19(2)(b)	a person offered for supply by an employment business only begins work at the school if the	No response	

	proprietor considers that the person is suitable for the work for which the person is supplied;		
19(2)(c)	before a person offered for supply by an employment business begins work at the school the person's identity is checked by the proprietor of the school (irrespective of any such check carried out by the employment business before the person was offered for supply);	No response	
19(2)(d)	the proprietor, in the contract or other arrangements which the proprietor makes with any employment business, requires the employment business to provide-	No response	
19(2)(d)(i)	the notification referred to in paragraph (a)(i); and	No response	
19(2)(d)(ii)	a copy of any enhanced criminal record certificate which the employment business obtains,	No response	
	in respect of any person whom the employment business supplies to the school; and		
19(2)(e)	except for those persons to whom subparagraph (4) applies, in the case of supply staff who care for, train, supervise or are in charge of boarders, the proprietor checks that the relevant parts of Standard 14 of the National Minimum Standards for Boarding Schools or where applicable, Standard 14 of the National Minimum Standards for Residential Special Schools are complied with.	No response	

19(3)	Except in the case of a person to whom sub-paragraph (4) applies, the certificate referred to in sub-paragraph (2)(a)(i)(bb) must have been obtained not more than 3 months before the date on which the person is due to begin work at the school.	No response	
19(4)	This sub-paragraph applies to a person ("P") who has worked in-		
19(4)(a)	a school or a maintained school in England in a position which brought P regularly into contact with children or young persons;		
19(4)(b)	a maintained school in England in a position to which P was appointed on or after 12th May 2006 and which did not bring P regularly into contact with children or young persons; or		
19(4)(c)	an institution within the further education sector in England or in a 16 to 19 Academy in a position which involved the provision of education or which brought P regularly into contact with young children or young persons,		
	during a period which ended not more than three months before P is due to begin work at the school.		
20(6)	The standard in this paragraph is met in relation to an individual ("MB"), not being the Chair of the school, who is a member of a body of persons corporate or unincorporate named as the proprietor of the school in the register or in an application to enter the school in the register, if-	No response	



20(6)(a)	MB-		
20(6)(a)(i)	is not barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act where that individual is or will be engaging in activity which is regulated activity within the meaning of Part 1 of Schedule 4 of that Act; and	No response	
20(6)(a)(ii)	does not carry out work, or intend to carry out work, at the school in contravention of a prohibition order, an interim prohibition order, or any direction made under section 128 of the 2008 Act or section 142 of the 2002 Act or any disqualification, prohibition or restriction which takes effect as if contained in either such direction;	No response	
20(6)(b)	subject to sub-paragraphs (7) to (8), the Chair of the school makes the following checks relating to MB-	No response	
20(6)(b)(i)	where relevant to the individual, an enhanced criminal record check;	No response	
20(6)(b)(ii)	checks confirming MB's identity and MB's right to work in the United Kingdom; and	No response	
20(6)(b)(iii)	where, by reason of MB's living or having lived outside the United Kingdom, obtaining an enhanced criminal record certificate is not sufficient to establish MB's suitability to work in a school, such further checks as the Chair of the school considers appropriate, having	No response	

	regard to any guidance issued by the Secretary of State;		
	and, where an enhanced criminal record check is made, the Chair obtains an enhanced criminal record certificate relating to the individual; and		
20(6)(c)	subject to sub-paragraph (8), where the Secretary of State makes a request for an enhanced criminal record check relating to MB countersigned by the Secretary of State to be made, such a check is made.	No response	
21(1)	The standard in this paragraph is met if the proprietor keeps a register which shows such of the information referred to in sub-paragraphs (3) to (7) as is applicable to the school in question.	No response	
21(2)	The register referred to in sub-paragraph (1) may be kept in electronic form, provided that the information so recorded is capable of being reproduced in legible form.	No response	
21(3)	The information referred to in this sub-paragraph is-	No response	
21(3)(a)	in relation to each member of staff ("S") appointed on or after 1st May 2007, whether-	No response	
21(3)(a)(i)	S's identity was checked;	No response	
21(3)(a)(ii)	a check was made to establish whether S is barred from regulated activity relating to children in accordance with section 3(2) of the 2006 Act;	No response	

21(3)(a)(iii)	a check was made to establish whether S is subject to any direction made under section 128 of the 2008 Act or section 142 of the 2002 Act or any disqualification, prohibition or restriction which takes effect as if contained in such a direction;	No response	
21(3)(a)(iv)	checks were made to ensure, where appropriate, that S had the relevant qualifications;	No response	
21(3)(a)(v)	an enhanced criminal record certificate was obtained in respect of S;	No response	
21(3)(a)(vi)	checks were made pursuant to paragraph 18(2)(d);	No response	
21(3)(a)(vii)	a check of S's right to work in the United Kingdom was made; and	No response	
21(3)(a)(viii)	checks were made pursuant to paragraph 18(2)(e),	No response	
	including the date on which each such check was completed or the certificate obtained; and		
21(3)(b)	in relation to each member of staff ("S"), whether a check was made to establish whether S is subject to a prohibition order or an interim prohibition order, including the date on which such check was completed.	No response	
21(4)	The information referred to in this subparagraph is, in relation to each member of staff in post on 1st August 2007 who was appointed at any time before 1st May 2007,	No response	

	whether each check referred to in sub-paragraph (3) was made and whether an enhanced criminal record certificate was obtained, together with the date on which any check was completed or certificate obtained.		
21(5)	The information referred to in this sub-paragraph is, in relation to supply staff-	No response	
21(5)(a)	whether written notification has been received from the employment business that-	No response	
21(5)(a)(i)	checks corresponding to those referred to in sub-paragraph (3)(a)(i) to (iv), (vi) and (vii) have been made to the extent relevant to any such person; and	No response	
21(5)(a)(ii)	an enhanced criminal record check has been made and that it or another employment business has obtained an enhanced criminal record certificate in response to such a check,	No response	
	together with the date the written notification that each such check was made, or certificate obtained, was received;		
21(5)(b)	whether a check has been made in accordance with paragraph 19(2)(e) together with the date the check was completed; and	No response	
21(5)(c)	where written notification has been received from the employment business in accordance with a contract or other arrangements referred to in paragraph 19(2)(d) that it has obtained an enhanced criminal record certificate, whether the employment business supplied a copy of the certificate to the school.	No response	

21(6) <sup>7</sup>	The information referred to in this sub-paragraph is, in relation each member ("MB") of a body of persons named as the proprietor appointed on or after 1st May 2007, whether the checks referred to in paragraph 20(6)(b) were made, the date they were made and the date on which the resulting certificate was obtained.	No response	
21(7)	The information referred to in this sub-paragraph is, in relation to each member of a body of persons named as the proprietor in post on 1st August 2007 who was appointed at any time before 1st May 2007-	No response	
21(7)(a)	whether each check referred to in sub-paragraph (6) was made; and	No response	
21(7)(b)	whether an enhanced criminal record certificate was obtained, together with the date on which any check was completed or certificate obtained.	No response	
21(8)	It is immaterial for the purposes of sub-paragraphs (3), (4), (5)(a) and (b), (6) and (7) whether the check was made or certificate obtained pursuant to a legal obligation.		

<sup>7</sup> Inspectors should note that where the proposed academy, free school, or UTC is part of a multi-academy trust (MAT), and where a member of the local governing body is also a member of the overarching Trust, details of their criminal record checks may not be held at the proposed school but in the MAT office. In such cases, inspectors may wish to seek confirmation from the MAT that relevant checks have been duly carried out in accordance with the regulations. This relates to the standards in 21(6) - 21(7)(b).

## Part 5. Premises of and accommodation at schools

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
22	The standards about the premises of and accommodation at the school are those contained in this Part.		
23(1)	Subject to sub-paragraph (2), the standard in this paragraph is met if the proprietor ensures that-	No response	
23(1)(a)	suitable toilet and washing facilities are provided for the sole use of pupils;	No response	
23(1)(b)	separate toilet facilities for boys and girls aged 8 years or over are provided except where the toilet facility is provided in a room that can be secured from the inside and that is intended for use by one pupil at a time; and	No response	
23(1)(c)	suitable changing accommodation and showers are provided for pupils aged 11 years or over at the start of the school year who receive physical education.	No response	
23(2)	Where separate facilities are provided under sub-paragraph (1)(a) for pupils who are disabled, they may also be used by other pupils, staff, supply staff, volunteers and visitors, whether or not they are disabled.		
24(1)	The standard in this paragraph is met if the proprietor ensures that suitable accommodation is provided in order to cater for the medical and therapy needs of pupils, including-	No response	

24(1)(a)	accommodation for the medical examination and treatment of pupils;	No response	
24(1)(b)	accommodation for the short term care of sick and injured pupils, which includes a washing facility and is near to a toilet facility; and	No response	
24(1)(c)	where a school caters for pupils with complex needs, additional medical accommodation which caters for those needs.	No response	
24(2)	The accommodation provided under sub-paragraphs (1)(a) and (b) may be used for other purposes (apart from teaching) provided it is always readily available to be used for the purposes set out in sub-paragraphs (1)(a) and (b).		
24(3)	For the purposes of sub-paragraph (1)(c), a pupil has "complex needs" if the pupil has profound and multiple learning difficulties in addition to other significant difficulties, such as a physical disability or sensory impairment, which require provision which is additional to or different from that generally required by children of the same age in schools other than special schools or by children with special requirements.		
25	The standard in this paragraph is met if the proprietor ensures that the school premises and the accommodation and facilities provided therein are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils are ensured.	No response	

26	The standard in this paragraph is met if the proprietor ensures that the acoustic conditions and sound insulation of each room or other space are suitable, having regard to the nature of the activities which normally take place therein.	No response	
27	The standard in this paragraph is met if the proprietor ensures that-	No response	
27(a)	the lighting in each room or other internal space is suitable, having regard to the nature of the activities which normally take place therein; and	No response	
27(b)	external lighting is provided in order to ensure that people can safely enter and leave the school premises.	No response	
28(1)	The standard in this paragraph is met if the proprietor ensures that-	No response	
28(1)(a)	suitable drinking water facilities are provided;	No response	
28(1)(b)	toilets and urinals have an adequate supply of cold water and washing facilities have an adequate supply of hot and cold water;	No response	
28(1)(c)	cold water supplies that are suitable for drinking are clearly marked as such; and	No response	
28(1)(d)	the temperature of hot water at the point of use does not pose a scalding risk to users.	No response	
28(2)	The facilities provided under sub-paragraph (1)(a) will be suitable only if-		
28(2)(a)	they are readily accessible at all times when the premises are in use; and		



28(2)(b)	they are in a separate area from the toilet facilities.		
29(1)	The standard in this paragraph is met if the proprietor ensures that suitable outdoor space is provided in order to enable-	No response	
29(1)(a)	physical education to be provided to pupils in accordance with the school curriculum; and	No response	
29(1)(b)	pupils to play outside.	No response	
29(2)	Sub-paragraph (1) does not apply in relation to an alternative provision Academy.		
30	The standard in this paragraph is met if the proprietor ensures that, where the school provides accommodation, regard is had to Standard 5 of the National Minimum Standards for Boarding Schools or, where applicable, Standard 5 of the National Minimum Standards for Residential Special Schools.	No response	
31	For the purposes of this Part-		
31(a)	physical education" includes the playing of games;		
31(b)	any requirement that anything provided under this Part must be "suitable" means that it must be suitable for the pupils in respect of whom it is provided, having regard to their ages, numbers and sex and any special requirements they may have; and		
31(c)	a pupil has "special requirements" if the pupil has any needs arising from physical, medical, sensory, learning, emotional or behavioural difficulties which require provision which is additional to or different		

	from that generally required by children of the same age in schools other than special schools.		
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## Part 6. Provision of information<sup>8</sup>

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
32(1)	The standard about the provision of information by the school is met if the proprietor ensures that-	No response	
32(1)(a)	the information specified in sub-paragraph (2) is provided to parents of pupils and parents of prospective pupils and, on request, to the Chief Inspector <sup>9</sup> , the Secretary of State or an independent inspectorate <sup>10</sup> ;	No response	
32(1)(b)	the information specified in sub-paragraph (3) is made available to parents of pupils and parents of prospective pupils and, on request, to the Chief Inspector, the Secretary of State or an independent inspectorate;	No response	
32(1)(c)	particulars of the arrangements for meeting the standard contained in paragraph 7 are published on the school's internet website or, where no such website exists, are provided to parents on request;	No response	
32(1)(d)	following an inspection under section 108 or 109 of the 2008 Act, a copy of the report of the inspection (if it has been sent to the proprietor) is published and maintained on the school's		

<sup>8</sup> The standards contained in paragraphs 32(2) - 32(5) are not checked during pre-registration inspections. Therefore, they do not appear on this form.

<sup>9</sup> For the meaning of "Chief Inspector" see section 138(1) of the 2008 Act.

<sup>10</sup> An independent inspectorate is a body approved by the Secretary of State under section 106 of the 2008 Act.

	internet website, and provided to the parents of each registered pupil, by any date specified by the body who conducted the inspection;		
32(1)(e)	following an inspection under section 87(1) of the 1989 Act, a copy of the report of the inspection (if it has been sent to the proprietor) is published and maintained on the school's internet website, and provided to the parents of each boarder;		
32(1)(f)	an annual written report of each registered pupil's progress and attainment in the main subject areas taught is provided to the parents of that registered pupil except that no report need be provided where the parent has agreed otherwise;	No response	
32(1)(g)	any information reasonably requested in connection with an inspection under section 109 of the 2008 Act which is required for the purposes of the inspection is provided to the body conducting the inspection and that body is given access to the school's admission and attendance registers;		
32(1)(h)	where a pupil wholly or partly funded by a local authority (except where funding is solely for free of charge early years provision in accordance with the duty contained in section 7 of the Childcare Act 2006 <sup>11</sup> ) is registered at the school, an annual account of income received	No response	

<sup>11</sup> 2006 c.21. Section 7 was substituted by section 1 of the 2011 Act and section 7A was inserted by section 87 of the Children and Families Act 2014 (c.6).

	and expenditure incurred by the school in respect of that pupil is provided to the local authority and, on request, to the Secretary of State;		
32(1)(i)	where a pupil with an EHC plan wholly or partly funded by a local authority or other body through public funds is registered at the school, such information as may reasonably be required for the purpose of the annual review of the EHC plan is provided to the responsible local authority; and	No response	
32(1)(j)	particulars of any action specified in subparagraph (4) are published and maintained on the school's website or, where no such website exists, are provided to parents.	No response	

## Part 7. Manner in which complaints are handled

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
33	The standard about the manner in which complaints are handled is met if the proprietor ensures that a complaints procedure is drawn up and effectively implemented which deals with the handling of complaints from parents of pupils and which-	No response	
33(a)	is in writing;	No response	
33(b)	is made available to parents of pupils;	No response	
33(c)	sets out clear time scales for the management of a complaint;	No response	
33(d)	allows for a complaint to be made and considered initially on an informal basis;	No response	
33(e)	where the parent is not satisfied with the response to the complaint made in accordance with sub-paragraph (d), establishes a formal procedure for the complaint to be made in writing;	No response	
33(f)	where the parent is not satisfied with the response to the complaint made in accordance with sub-paragraph (e), makes provision for a hearing before a panel appointed by or on behalf of the proprietor and consisting of at least three people who were not directly involved in the matters detailed in the complaint;	No response	

33(g)	ensures that, where there is a panel hearing of a complaint, one panel member is independent of the management and running of the school;	No response	
33(h)	allows for a parent to attend and be accompanied at a panel hearing if they wish;	No response	
33(i)	provides for the panel to make findings and recommendations and stipulates that a copy of those findings and recommendations is-	No response	
33(i)(i)	provided to the complainant and, where relevant, the person complained about; and	No response	
33(i)(ii)	available for inspection on the school premises by the proprietor and the head teacher;	No response	
33(j)	provides for a written record to be kept of all complaints that are made in accordance with subparagraph (e) and-	No response	
33(j)(i)	whether they are resolved following a formal procedure, or proceed to a panel hearing; and	No response	
33(j)(ii)	action taken by the school as a result of those complaints (regardless of whether they are upheld); and	No response	
33(k)	provides that correspondence, statements and records relating to individual complaints are to be kept confidential except where the Secretary of State or a body conducting an inspection under section 109 of the 2008 Act requests access to them.	No response	

## Part 8. Quality of leadership in and management of schools

		Is/is not likely to meet or N/A	If not, what must the school do to improve?
34(1)	The standard about the quality of leadership and management is met if the proprietor ensures that persons with leadership and management responsibilities at the school-	No response	
34(1)(a)	demonstrate good skills and knowledge appropriate to their role so that the independent school standards are met consistently;	No response	
34(1)(b)	fulfil their responsibilities effectively so that the independent school standards are met consistently; and	No response	
34(1)(c)	actively promote the well-being of pupils.	No response	
34(2)	For the purposes of paragraph (1)(c) "well-being" means well-being within the meaning of section 10(2) of the Children Act 2004 . <sup>12</sup>		

<sup>12</sup> 2004 c.31.



## Safeguarding procedure

Inspectors must check whether the correct procedure has been followed where safeguarding concerns have been raised about a member of staff.	Yes/No or N/A	If yes, add information for the registration authority as appropriate
Since the last inspection, has there been any member of staff who has been disciplined, dismissed, is currently under investigation or left prior to the end of an investigation for causing emotional, psychological, physical or sexual harm, neglect or risk of harm to children?	No response	
If so, was a notification made by the school to the Disclosure and Barring Service?	No response	
Is the school aware of its duty to refer a person who is deemed to be unsuitable for working with children to the Disclosure and Barring Service?	No response	

## Schedule 10 of the Equality Act 2010

	Yes/No or N/A	If not, what must the school do to improve?
Are arrangements made to fulfil duties under schedule 10 of the Equality Act 2010?	No response	

## Statutory requirements for the Early Years Foundation Stage

Non-compliance with the statutory requirements of the Early Years Foundation Stage	
No response	

## National minimum standards for boarding schools (where applicable)<sup>13</sup>

A standard which is greyed out in the table below means that it is also covered by schools' legislation, for example The Education (Independent School Standards) Regulations 2014. On integrated inspections, inspectors are advised to work together to avoid duplication and ensure consistency.

<b>Standard 1 - statement of principles and practice</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
1	A suitable statement of the school's boarding principles and practice is available to parents and staff, is made known to boarders, and is seen to work in practice.	No response	
<b>Standard 2 - boarders' induction and support</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
2.1	There is an appropriate process of induction and guidance for new boarders.	No response	
2.2	Each boarder has a choice of staff to whom s/he can turn for personal guidance or for help with a personal problem.	No response	
2.3	The school identifies at least one person other than a parent, outside the boarding and teaching staff of the school, who boarders may contact directly about personal problems or concerns at school. The school ensures that boarders know who this person is, and how to contact them. Boarders are also provided with one or more appropriate helpline(s) or outside contact numbers, including the Children's Rights Director, to ring in case of problems or distress.	No response	

<sup>13</sup> Where there is no boarding provision this section can be removed.

<b>Standard 3 - boarders' health and well-being</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
3.1	The school has and implements appropriate policies for the care of boarders who are unwell. These include first aid, care of those with chronic conditions and disabilities, dealing with medical emergencies and the use of household remedies.	No response	
3.2	Suitable accommodation, including toilet and washing facilities, is provided in order to cater for the needs of boarding pupils who are sick or injured. The accommodation is adequately staffed by appropriately qualified personnel, adequately separated from other boarders and provides separate accommodation for male and female boarders where this is necessary.	No response	
3.3	In addition to any provision on site, boarders have access to local medical, dental, optometric and other specialist services or provision as necessary.	No response	
3.4	Prescribed medicines are given only to the boarder to whom they are prescribed. Boarders allowed to self-medicate are assessed as sufficiently responsible to do so.	No response	
3.5	The confidentiality and rights of boarders as patients are appropriately respected. This includes the right of a boarder deemed to be 'Gillick competent' <sup>14</sup> to give or withhold consent for his/her own treatment.	No response	

<sup>14</sup> Gillick competence is used in medical law to decide whether a child (16 years or younger) is able to consent to his or her own medical treatment, without the need for parental permission or knowledge. A child will be Gillick competent if he or she has sufficient understanding and intelligence to understand fully what is proposed.

<b>Standard 4 - contact with parents/carers</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
4	Boarders can contact their parents/carers and families in private and schools facilitate this where necessary. This does not prevent schools from operating proportionate systems to monitor and control the use of electronic communications in order to detect abuse, bullying or unsafe practice by boarders.	No response	
<b>Standard 5 - boarding accommodation</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
5.1	Suitable sleeping accommodation is provided for boarders. Where pupils are aged 8 years or over, sleeping accommodation for boys is separate from sleeping accommodation for girls.	No response	
5.2	Suitable living accommodation is provided for boarders for the purposes of organised and private study outside school hours and for social purposes.	No response	
5.3	Suitable toilet and washing facilities are provided for boarders, which are reasonably accessible from the sleeping accommodation. Separate toilet facilities are provided for boys and girls unless each toilet facility is provided in a separate room intended for use by one pupil at a time, the door to which is capable of being secured from inside. Toilet and washing facilities provide appropriate privacy for boarders.	No response	
5.4	Boarding houses and other accommodation provided for boarders is appropriately lit, heated and ventilated, cleaned and maintained, and reasonable adjustments are made to provide adequate accessible	No response	

	accommodation for any boarders with restricted mobility.		
5.5	Accommodation is suitably furnished and of sufficient size for the number, needs and ages of boarders accommodated, with appropriate protection and separation between genders, age groups and accommodation for adults. Bedding is clean and suitable, and is sufficiently warm.	No response	
5.6	Boarders can personalise an area of their accommodation with suitable posters and personal items if they wish.	No response	
5.7	Boarding accommodation is reserved for the use of those children designated to use it, and is protected from access by unauthorised persons. Any use of school facilities by individuals or groups does not allow members of the public (including members of organised groups using school facilities) substantial and unsupervised access to children, or to boarding accommodation while occupied by children.	No response	
5.8	Any use of surveillance equipment (e.g. CCTV cameras) or patrolling of school buildings or grounds for security purposes does not intrude unreasonably on children's privacy.	No response	
<b>Standard 6 - safety of boarders</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
6.1	The school has a written policy on compliance with relevant health and safety laws which is effectively implemented. (ISS paragraph 11)	No response	

6.2	The school premises, accommodation and facilities provided therein are maintained to a standard such that, so far as is reasonably practicable, the health, safety and welfare of pupils are ensured.(ISS paragraph 25)	No response	
<b>Standard 7 - fire precautions and drills</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
7.1	The school complies with the Regulatory Reform (Fire Safety) Order 2005 <sup>15</sup> (ISS paragraph 12)	No response	
7.2	In addition, fire drills are regularly (at least once per term) carried out in 'residential time'.	No response	
<b>Standard 8 - provision and preparation of food and drinks</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
8.1	All boarders, including those with special dietary, medical or religious needs, are provided with meals which are adequate in nutrition, quantity, quality, choice and variety.	No response	
8.2	Suitable accommodation is provided for the hygienic preparation, serving and consumption of boarders' main meals. This may be situated in the main school provided it is adjacent to or reasonably accessible from the boarding accommodation.	No response	
8.3	In addition to main meals, boarders have access to drinking water and to food or the means of hygienically preparing food at reasonable times.	No response	

<sup>15</sup> The Regulatory Reform (Fire Safety) Order 2005, to which there are amendments not relevant to these standards;  
[www.legislation.gov.uk/ukxi/2005/1541/contents/made](http://www.legislation.gov.uk/ukxi/2005/1541/contents/made).

<b>Standard 9 - boarders' possessions</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
9.1	Adequate laundry provision is made for boarders' clothing and bedding. Boarders' clothing is satisfactorily stored and issued to the right boarder following laundering.	No response	
9.2	Boarders are able to obtain necessary personal and stationery items while accommodated at school.	No response	
9.3	Reasonable protection is provided for boarders' personal possessions and for any boarders' money or valuables looked after by the school.	No response	
<b>Standard 10 - activities and free time</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
10.1	There is an appropriate range and choice of activities for boarders outside teaching time, including sufficient and suitably timed free time each day.	No response	
10.2	Boarders have access to a range and choice of safe recreational areas, both indoors and outdoors, and there are safe areas at school where boarders can be alone if they wish.	No response	
10.3	Schools where there are unusual or especially onerous demands on boarders ensure that these are appropriate to the boarders concerned and do not unacceptably affect boarders' welfare.	No response	
10.4	Boarders have access to information about events in the world outside the school, and access to local facilities which is appropriate to their age.	No response	

<b>Standard 11 - child protection</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
11.1	<p>The school ensures that:</p> <ul style="list-style-type: none"> <li>■ arrangements are made to safeguard and promote the welfare of children at the school; and</li> <li>■ such arrangements have regard to any guidance issued by the Secretary of State.<sup>16</sup> (ISS paragraph 7-7(b))</li> </ul>	No response	
<b>Standard 12 - promoting positive behaviour and relationships</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
12.1	<p>The school has and consistently implements a written policy on managing behaviour, including promoting good behaviour. This policy includes:</p> <ul style="list-style-type: none"> <li>■ measures to combat bullying, including cyberbullying, and to promote positive behaviour</li> <li>■ school rules</li> <li>■ disciplinary sanctions</li> <li>■ when restraint is to be used; and</li> <li>■ arrangements for searching pupils and their possessions.</li> </ul>	No response	

<sup>16</sup> *Safeguarding Children and Safer Recruitment in Education* (DFES-04217-2006), Department for Education, 2006; [www.education.gov.uk/publications/standard/publicationdetail/page1/dfes-04217-2006](http://www.education.gov.uk/publications/standard/publicationdetail/page1/dfes-04217-2006)



12.2	The policy complies with relevant legislation and guidance and is understood by staff and pupils. <sup>17</sup>	No response	
<b>Standard 13 - management and development of boarding</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
13.1	There is clear management and leadership of the practice and development of boarding in the school, and effective links are made between academic and residential staff.	No response	
13.2	Senior boarding staff have an adequate level of experience and/or training.	No response	
13.3	The records specified in Appendix 2 are maintained and monitored by the school and action taken as appropriate.	No response	
<b>Standard 14 - staff recruitment and checks on other adults</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
14.1	Schools operate safe recruitment procedures and vet staff in line with the regulatory requirements and having regard to guidance <sup>18</sup> issued by the Secretary of State. (ISS paragraphs 18(2)-21(7)(b))	No response	
14.2	For all persons over 16 (not on roll of the school) who after April 2002 began to live on the same premises as children but are not employed by the school, an enhanced certificate with a barred list information must be obtained from the Disclosure and Barring Service (DBS).	No response	

<sup>17</sup> Department for Education behaviour and attendance webpage; [www.education.gov.uk/schools/pupilsupport/behaviour](http://www.education.gov.uk/schools/pupilsupport/behaviour)

<sup>18</sup> *Safeguarding Children and Safer Recruitment in Education* (DFES-04217-2006), Department for Education, 2006; [www.education.gov.uk/publications/standard/publicationdetail/page1/dfes-04217-2006](http://www.education.gov.uk/publications/standard/publicationdetail/page1/dfes-04217-2006).

14.3	There is a written agreement between the school and any person over 16 not employed by the school but living in the same premises as boarders (for example, members of staff households). This specifies the terms of their accommodation, guidance on contact with boarders, their responsibilities to supervise their visitors, and notice that accommodation may cease to be provided if there is evidence that they are unsuitable to have regular contact with children. They must be required to notify an unrelated designated senior member of staff if they are charged with, or convicted of, any offence.	No response	
14.4	All persons visiting boarding accommodation (for example, visitors, outside delivery and maintenance personnel) are kept under sufficient staff supervision to prevent them gaining substantial unsupervised access to boarders or their accommodation.	No response	
14.5	The school regularly monitors the suitability of any arrangements it makes for the appointment of guardians.	No response	
14.6	Any guardians <sup>19</sup> appointed by the school are subject to the same recruitment checks as staff, and their care of pupils is monitored.	No response	
<b>Standard 15 - staffing and supervision</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>

<sup>19</sup> This standard applies where a guardian is appointed for a child under 18 by a school, by a member of staff as part of their work for the school, or by an agency or organisation on behalf of the school. Where a school provides lists of possible guardians, written documents should be clear as to whether the school or parent is responsible for the arrangements made and thus the welfare of the child. Guidance for schools on educational guardians is available in the 'Boarding Briefing' series published by the Boarding Schools' Association.

15.1	Any person employed or volunteering in a position working with boarders has a job description reflecting their duties, receives induction training in boarding when newly appointed, and receives regular reviews of their boarding practice, with opportunities for training and continual professional development in boarding.	No response	
15.2	Any role of spouses, partners and/or other adult members of staff households within boarding houses is made clear.	No response	
15.3	The staff supervising boarders outside teaching time are sufficient in number, training and experience for the age, number and needs of boarders, and the locations and activities involved.	No response	
15.4	Boarders are at all times under the responsibility of an identified member of staff who is suitably qualified and experienced.	No response	
15.5	Staff know the whereabouts of boarders (or know how to find their whereabouts) in their charge at all times.	No response	
15.6	Staff working within the school know and implement the school's policy in relation to children going missing and their role in implementing that policy. Staff actively search for children who are missing, including working with police where appropriate.	No response	
15.7	There is at least one adult member of staff sleeping in each boarding house at night, responsible for the boarders in the house.	No response	
15.8	Boarders have a satisfactory means of contacting a member of staff in each house at night.	No response	

15.9	Suitable accommodation (consisting of accommodation in which meals may be taken, living accommodation and sleeping accommodation) and suitable toilet and washing facilities are provided for residential staff. This accommodation is appropriately separated <sup>20</sup> from the accommodation and facilities provided for boarding pupils.	No response	
15.10	Any boarder access to staff accommodation is properly supervised and does not involve inappropriate favouritism or inappropriate one-to-one contacts between staff and boarders.	No response	
<b>Standard 16 - equal opportunities</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
16	Boarders do not experience inappropriate discrimination because of differences arising out of gender, pregnancy or maternity, disability, race, religion or belief, cultural background, linguistic background, special educational need, sexual orientation, gender reassignment or academic or sporting ability. These factors are taken into account in the care of boarders, so that care is sensitive to different needs.	No response	
<b>Standard 17 - securing boarders' views</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
17	Boarders have an opportunity to contribute views to the operation of boarding provision, are able to raise concerns and make complaints, and their views are given appropriate weight in decisions about the	No response	

<sup>20</sup> 'Appropriately separated' does not mean that the accommodation has to be in a separate building. But separation should mean that facilities are not shared.

	running of the school. Pupils are not penalised for raising a concern or making a complaint in good faith.		
<b>Standard 18 - complaints</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
18	The school has, and follows, an appropriate policy on responding to complaints that is compliant with the relevant regulatory requirements. <sup>21</sup> (ISS paragraphs 33-33(k))	No response	
<b>Standard 19 - prefects</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
19	Any prefect system (or equivalent) gives prefects (or equivalent) appropriate specific duties and responsibilities that are appropriate for them, with adequate staff supervision and measures to counter possible abuses of the role.	No response	
<b>Standard 20 - lodgings (long-stay)</b>		<b>Is/is not likely to meet</b>	<b>If not, what must the school do to improve?</b>
20.1	Any lodgings arranged by the school to accommodate pupils provide satisfactory accommodation and supervision, are checked before use, and are monitored by the school during use including checks at least yearly. <sup>22</sup>	No response	

21 Independent Schools: The Education (Independent School Standards) Regulations 2014: [www.legislation.gov.uk/uksi/2014/3283/contents/made](http://www.legislation.gov.uk/uksi/2014/3283/contents/made). Non Maintained Special Schools: The Education (Non-Maintained Special Schools) (England) Regulations 2011: [www.legislation.gov.uk/uksi/2011/1627/contents/made](http://www.legislation.gov.uk/uksi/2011/1627/contents/made); Maintained schools: section 29 of the Education Act 2002; [www.legislation.gov.uk/ukpga/2002/32/section/29](http://www.legislation.gov.uk/ukpga/2002/32/section/29).

<sup>22</sup> School arranged lodgings are those provided or arranged for a pupil under 18 by the school, or any member of its staff as part of their work for the school, or by an agent or organisation acting for the school, rather than by the pupil's parent or an organisation other than the school acting on the parent's behalf. They include

20.2	It is clearly stated to parents whether any lodgings accommodating pupils are to be arranged by the school or by parents themselves.	No response	
20.3	Any lodgings provided or arranged by the school are of a comparable standard to accommodation provided by the school.	No response	
20.4	The school visits all potential lodgings, and interviews the adult who will be responsible for the accommodation of the pupils in each lodging, takes up references, and has recorded a satisfactory assessment, before any pupil is placed there. The school can demonstrate that members of the host family aged over 16 are subject to a criminal records check, with a satisfactory outcome known before any pupil is placed.	No response	
20.5	The school has a satisfactory written agreement with each adult providing lodgings for pupils on its behalf.	No response	
20.6	The school provides satisfactory written guidance to host families accommodating pupils on behalf of the school, covering the school's policy and practice for lodging pupils.	No response	
20.7	At least once per school term a member of staff discusses their lodgings separately with each pupil accommodated by or on behalf of the school in lodgings, recording the pupil's assessment in writing and taking action on any concerns or complaints.	No response	

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term-time use of lodgings instead of on-site boarding accommodation, holiday lodgings arranged for pupils by the school, pupils lodging with staff members during holidays, and accommodation during either term or holiday time with school-arranged educational guardians. This standard does not apply for school trips.